



Contact: 062 504 303/081 4169303 E-mail: info@thornhillcollege.com
 49 A Corner AxaliDoëseb Street and UitspanStraat, Okahandja P.O. Box 1050 Okahandja
 Opposite Bennie Motors

REGISTRATION FOR ADMISSION 2026 (N\$100.00 non-refundable for registration form)

OFFICIAL USE ONLY

Please attach the following documents

Item	Received/done
1.Information verification: Completed form	
2.Certified Full Birth certificate (child)	
3. Certified I. D copy (parent)	
4. Academic Report from previous school	
5.Transfer letter	
6. Intake test	
7.Class allocation	
8. Recommendation letter from previous school	
9. 2x Passport sized photos	

Student`s name _____

Male/Female (circle)

Date of birth _____

Age _____

Physical Address _____

P.O.Box _____

Parent`s Details

First and Last Name

Physical Address (if different from above)

Language(s) spoken at home

Home telephone/cellphone number

Occupation

Employer's Name and address

Email address (REQUIRED)

Alternative contact person:

First and Last Name

Contact number

Email address

To be completed by Parents

Name of student _____

Applying for Kindergarten/ Grade _____

Please list all other schools your child has previously attended

Please list siblings and schools they are attending

Describe your child's hobbies and/or talents

What qualities or characteristics do you enjoy most about your child?

What qualities, characteristics, or skills would you most like to see your child develop?

What expectations do you have for Thornhill Private School?

What school activities can you participate in?

What led you to apply for Thornhill Private School for your child's education?



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Thornhill Private School Indemnity Form 2026

I, the undersigned _____ being the parent/guardian of _____ absolve, The Thornhill Private School, the Namibian Ministry of Education, the Governing Board/and any persons appointed by them or connected with Thornhill Private School for any loss or damage to any property by act or omission sustained by injury to the said child's person or property in any way whilst the child attends Thornhill Private School during the term time, holidays and while the child is being transported to from any destination. The provision is that reasonable precautions were taken to ensure the safety of the child.

I hereby designate the principal, or anyone appointed by the school to act "in loco parentis" on my/our behalf, and should it be necessary, to produce medical or other assistance on behalf and risk and at our sole expense.

Signature of parent/guardian _____

First and Last Name _____

Date _____



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FINANCIAL CONTRACT 2026

Date of admission _____

I, the undersigned _____

P.O Box _____

Name of child/children _____

FEES STRUCTURE: 2026

Grade	Application Form (Non-Refundable)	Registration Fees (per annum)	12 MONTHLY INSTALLMENT	TOTAL TUITION PER ANNUM
KG 3-5	N\$100.00	N\$500.00	N\$1100.00	N\$13200.00
Grade 00	N\$100.00	N\$500.00	N\$1350.00	N\$16200.00
Grade 0	N\$100.00	N\$500.00	N\$1400.00	N\$16800.00
Grade 1	N\$100.00	N\$500.00	N\$1600.00	N\$19200.00
Grade 2	N\$100.00	N\$500.00	N\$1700.00	N\$20400.00
Grade 3	N\$100.00	N\$500.00	N\$1800.00	N\$21600.00
Grade 4	N\$100.00	N\$500.00	N\$1850.00	N\$22200.00
Grade 5	N\$100.00	N\$500.00	N\$1895.00	N\$22740.00
Grade 6	N\$100.00	N\$500.00	N\$1950.00	N\$23400.00
Grade 7	N\$100.00	N\$500.00	N\$1995.00	N\$23940.00
Grade 8	N\$100.00	N\$1000.00	N\$2650.00	N\$31800.00
Grade 9	N\$100.00	N\$1000.00	N\$2750.00	N\$33000.00
Grade 10	N\$100.00	N\$1000.00	N\$2850.00	N\$34200.00

NB:

- All Thornhill Private School students have extended care up to 1600hrs as a standard with no additional costs
- Aftercare is **NS\$400 per month only for external students** not from Thornhill Private School.
 - Aftercare is designed for support classes
- Payments must be made in advance by the **3th of every month.**

Banking details:

Thornhill College cc

Standard Bank, Okahandja Branch, Current Account No. 60002799900 (**NB: write the child's name and grade as reference**)

- I undertake to give Thornhill Private School notice of not less than a month before removing my child/children from the school irrespective of the reasons for such removal. If changing status from extended hours to regular hours, I also undertake to provide one month notice
- Should I fail to school fees as described above, or any part thereof, or any other fees for which I may become liable to the school, I accept that I shall be liable for the cost of collecting such fees on a scale between attorney and client, together with the interest on the amount outstanding at 7% per annum calculated from the due date payment.
- I hereby agree that should I be in arrears of payment with school fees, I accept that my child/children will no longer be entitled to the services of the school, and this shall prevail until the arrears are settled.
- I understand that the children and their parents/guardians are expected to abide by the school's ethos, policy rules and regulations as well as the standards of discipline, dress, behaviour, extra-mural involvement and social events. Disregard by the student or parent of the above mentioned ethos, policies and regulations may result in expulsion.
- I realise that there will be an annual increase in fees, which will be in line with inflation.
- I understand that I will be required to make the **12 equal monthly payments** even if my child is sick, travelling, or is on a school holiday.
- I understand that if my child participates in extra-murals, school camps, or other activities that do not form part of the normal school calendar, it will be an additional cost and regular fees still apply.

Signature of parent/guardian _____

First and Last Name _____

ID/Passport No:

Date _____



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Health History

State any chronic condition of the child/children

List allergies of the child/children

Name of family doctor _____

Contact Numbers _____

PLEASE ONLY TICK WHERE APPLICABLE

Does your child suffer from/attend/receive any of the following

	YES	NO
Physical disabilities		
Allergies		
Chronic diseases		
Occupational Therapy		
Speech Therapy		
Remedial Therapy		
Any defined syndrome e.g Dyslexia, ADHD etc		
Has your child ever repeated a grade		